



Stree Nidhi Credit Cooperative Federation Ltd.

Department of Rural Development: Government of Telangana

TFD No: 002/2014

502, 5th Floor, Hermitage Office complex, Hill fort Road, Adarsh Nagar, Hyderabad- 500 004.



Notification

No: 02/SN/Admin/2019-20

Date: 29.05.2019

Recruitment of Regional Managers

Important: Last date for receipt of Applications - 15th June 2019

Stree Nidhi Profile:

Stree Nidhi Credit Cooperative Federation Ltd is an apex society at State Level registered under State Cooperative Societies Act'1964 with its registered office located in Hyderabad. Stree Nidhi is promoted jointly by the Govt. of Telangana and federations of SHGs and commenced operations from 06.10.2011.

Stree Nidhi is inviting applications from eligible candidates to work as Regional Manager (at District level) in Telangana State. The candidates of retired/VRS bankers in the cadre of scale of III or IV, L4 staff members from SERP, DMCs from MEPMA with adequate experience in working with Federations of SHGs/Community Based Organizations/Rural Banking/NGOs/Financial Institutions in Credit monitoring and Management of NPA/Recovery with skills to use computers will be preferred. **The number of vacancies are 04 (Four only).**

The selected candidates for the post of Regional Manager are required to work in any district(s) allotted to them in the state. The details of eligibility criteria viz. qualification, age, experience and other requirements are given below and nature of job profile is given in Annexure I.

Post Code: 02	Post Name: Regional Manager
Qualification	<ul style="list-style-type: none"> • Post-Graduation from any recognized University in India established or incorporated by or under Central Act, Provincial Act, a State Act or an Institution recognized by the UGC. • MBA/PGDBM in Finance/MSW/M.Com or Graduate in Agriculture/Veterinary from a recognized University are preferred. • Knowledge in MS Office is mandatory, a certificate in support of the same should also be uploaded.
Age	<ul style="list-style-type: none"> • Age shall be between 40-61 years as on date of notification
Experience	<ul style="list-style-type: none"> • 10 years experience in working with Federations of SHGs/Community Based Organizations/Rural Banking/NGOs/Financial Institutions in Credit Monitoring and Management of NPA/Recovery or any other relevant experience.
Other Requirements	<ul style="list-style-type: none"> • The candidate must be a native of Telangana state only. • Skill to use Computer Applications is a must. • Must have proficiency in reading, writing and speaking Telugu and English languages. • Good interpersonal and communication skills. • Should be willing to tour minimum 20 days in a month. • Posting will be at District Head Quarters and should be willing to work anywhere in the state and no. of districts will be allocated depending on administrative exigencies. • Selected candidate must stay at their allotted Head Quarters only. • The candidate must be willing to serve minimum of one year period. • The candidate shall accept other terms and conditions as per contract agreement.

2. Remuneration:

- An amount of Rs. 35,000/- per month will be paid on consolidated basis.
- Candidates to note that this is **neither a Government Job nor a permanent job** and candidates will be recruited only on contract basis.
- The selected candidates shall be covered under HR policy of Stree Nidhi.
- The selected candidates will be on probation for a period of 6 months and on successful completion of their probation, they will be considered for appointment on contract basis as per the policy of Stree Nidhi for a period of 5 years for those age below 55 years and for

others one year. However, the Contract is renewable on yearly basis, subject to review of performance.

- Stree Nidhi has discretion to terminate services if performance is not found satisfactory.
- The remuneration amount mentioned will be consisting of Basic Pay, eligible Special Allowance, HRA, CCA and PF includes contribution by employee and employer for those age 55 and below and for others it is consolidated pay.
- Regional Managers are eligible to hire four-wheeler for official tours in allotted district(s) and also eligible for TA and DA while on tour as per the guidelines, in force.

3. Selection Procedure:

- Eligible candidates will be called for personal interview in the ratio of 1:5 and decision of Stree Nidhi in this regard shall be final.
- Those selected for the post have to join within 15 days from the date of issue of offer letter.

4. Submission of Application: Eligible candidates have to submit filled in application form furnished in **Annexure-II**. Last date of receipt of application is 15th June 2019. The application form should be as per the prescribed proforma only. No application shall be entertained after the stipulated date. Incomplete application forms will be rejected. Address the application, superscribing the Post Name as “**Application for the post of Regional Manager**” and sent to the following address by post or in person.

Office Address:

**The Managing Director
Stree Nidhi Credit Cooperative Federation Ltd,
502, 5th Floor, # 5-10-192, Hermitage Office Complex,
Hill Fort Road, Adarsh Nagar,
Hyderabad - 500004**

5. General Instructions:

- a) While applying for the post, the applicant should ensure that he/she fulfills the prescribed eligibility norms and particulars furnished are correct in all respects. In case, if it is detected at any stage that a candidate does not fulfill the eligibility conditions or that he/she has furnished any incorrect/false information or has suppressed any

material fact(s), his/her appointment will automatically stands cancelled and necessary further action will be initiated.

- b) Candidates with criminal background/ disciplinary proceedings are not eligible to apply.
- c) The candidate must be a native of Telangana state only.
- d) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on them any right to be called for written exam.
- e) In case of suitable and deserving cases, any of the requirements, including age and conditions of eligibility mentioned above, may be relaxed at the discretion of the Managing Director of Stree Nidhi.
- f) Candidates must fill in details in the application either by typing or by filling with the Black/Blue ball point pen, clearly and legibly.
- g) Those Candidates who have already attended the interview earlier on two occasions and not selected, and those who do not have knowledge in Telugu need not apply again.
- h) The Managing Director, Stree Nidhi reserves the right to keep in abeyance or cancel the recruitment at any point of time without assigning any reason what so ever.
- i) Legal disputes, if any, will be entertained within the jurisdiction of Hyderabad only.
- j) Canvassing, recommending and influencing in any form will be treated as disqualification.

Sd/-

Managing Director

Job profile for the post of Regional Manager:

Post Name: Regional Manager	
Credit Flow:	<ul style="list-style-type: none"> ✓ Loan disbursement in the district/s assigned to be ensured as per the projected Credit Plan ✓ Regular monitoring of credit flow and utilization of Credit limits by VOs/SLFs ✓ To cover all the Cattle under insurance and ensure prompt settlement of claims under Loan Suraksha and Cattle Insurance. ✓ Implementation of strategies for consistent credit flow throughout year. ✓ Identify cluster based livelihood/enterprises and take steps for skill development of the members. ✓ Identification of activities to lend on project based approach. ✓ To coordinate with Govt/Non Govt agencies in formation of Farmer Producer groups and extending finance to the needy members. ✓ Liaison with line departments/RSETIs for training livelihoods
Monitoring	<ul style="list-style-type: none"> ✓ Monitoring and extending required guidance & support to Managers/Assistant Managers placed in their District. ✓ Day to day monitoring, using MIS/Reports and follow up with staff/CBOs concerned for immediate action. ✓ Liaison with DRDOs/APDs of DRDA and PDs MEPMA for effective monitoring of Stree Nidhi activities and resolving issues if any ✓ To ensure compliance with systems and controls in place ✓ Will be responsible for achieving desired performance of the district/area allocated ✓ Reporting to Zonal Manager ✓ Coordination with SERP/MEPMA staff
Repayment through SHG:	<ul style="list-style-type: none"> ✓ Ensuring Recovery percentage of 98% and above against demand at any time ✓ Creating awareness, providing guidance and technical support in mapping VO identity not known entries and adjustment of repaid amounts properly ✓ Monitoring repayments in VO/SLF/SHG and to take necessary measures to achieve NPA level below 0.50% of loan outstanding ✓ To implement strategies as required from time to time
Deposits:	<ul style="list-style-type: none"> ✓ Mobilization of savings from SHGs and their federations.

Documentation:	<ul style="list-style-type: none"> ✓ Ensure execution of required documents and their safe custody at VOs/SLFs/ MSs/TLFs
Trainings:	<ul style="list-style-type: none"> ✓ To organize Orientation Programmes on Stree Nidhi to staff/ MS/TLF/VOs/SLF/Community as required from time to time as also to SERP/MEPMA staff ✓ Monitoring Stree Nidhi Committees to function effectively
Financial Inclusion	<ul style="list-style-type: none"> ✓ Expanding Business Correspondent (BC) activities of Stree Nidhi ✓ Monitoring functioning of BC/OSS points and ensure reasonable income.
Others:	<ul style="list-style-type: none"> ✓ Implementation of strategies so as to achieve the corporate objectives of Stree Nidhi. ✓ Participate in District level/Mandal/Town level/VO/SLF level meetings ✓ Organizing Stree Nidhi Review Committee Meeting (SNRC) as per schedule in consultation with DRDO, DRDA/District Collector. ✓ To propagate activities of Stree Nidhi among the members of SHGs. ✓ Any other works entrusted from time to time. ✓ To ensure grading of federations of SHGs annually or as and when required ✓ To ensure all the eligible VOs/SLFs, use Tablet PCs for all the transactions. ✓ Any other work entrusted from time to time.

Stree Nidhi Credit Co-Operative Federation Ltd, Telangana

Application Form for the post of Regional Manager

1. Name: _____ (as per SSC Certificate)
2. Sur name: _____
3. Father/Husband Name: _____
4. Gender: _____ (Male/Female)
5. Date of Birth - as per SSC certificate (DD/MM/YYYY): _____
6. Age as on date of notification: _____ (Yrs)
7. Marital Status: _____ (Married/Unmarried)
8. Native District: _____
9. Social Category: _____ (BC-A/B/C/D; SC/ST/Minority/OC)
10. Aadhaar Number (Optional): _____
11. In case of Differently Abled Person (Certificate to be enclosed):
Type of Disability: _____ **Percentage of disability:** _____
12. Permanent Residential Address:
 - House No/Door No: _____ Village/Street Name: _____
 - Post/Area: _____ Mandal/Town: _____
 - District: _____ PIN Code No: _____
13. Address for Correspondence:
 - House No/Door No: _____ Village/Street Name: _____
 - Post/Area: _____ Mandal/Town: _____
 - District: _____ PIN Code No: _____
14. e-mail ID: _____
15. Contact Mobile number: _____
16. Alternate Contact Mobile number: _____

Affix recent
Passport Size
Colour
Photograph

17. If Candidate retired/VRS from the bank:

Scale in which retired (III or IV): _____

Bank Name: _____

Month and Year of Retirement/VRS: _____

Total Service Put in: _____ (Years)

18. Education Qualification (in descending order up to SSC):

Degree/ Diploma Certificate	Year of passing	Name of College/Institution	Board/ university/ Institution	Subjects/ Specialisation	% of Marks

(Computer Proficiency Certificate, if any, a copy to be enclosed)

19. Work Experience in Years _____ (latest first) if needed a separate sheet may be enclosed.

S. No	Name of the Organisation	Desig- nation	Tenure			Job profile	Gross Salary Drawn (per month in Rs.)	Major Achievement if any
			From (date)	To (date)	No. of Yrs.			

Certificates may be enclosed in support of the above.

20. Languages Known (Yes/No):

Language	Read	Write	Speak
Telugu			
English			
Hindi			

21. Any other information candidate may like to furnish about experience (not more than 100 words).

22. References of Two persons not related to the family of the candidate:

Name	Designation and Organization	Address with contact number

I hereby declare that all the statements made in this application form and enclosures are true and correct to the best of my knowledge and belief. I further undertake that if any information is found to be contrary to the above, I am liable for disqualification for the post applied for.

Date:

Place:

Signature of the Candidate