



STREE NIDHI CREDIT CO-OPERATIVE FEDERATION LIMITED

Department of Rural Development: Government of Telangana

TFD No: 002/2014

502, 5th Floor, Hermitage Office complex, Hill fort Road, Adarsh Nagar, Hyderabad- 500 004.



Notification No: III/Admin/2018

Date: 21.06.2018

Recruitment of Zonal Managers

Important: Last date for receipt of applications 30.06.2018

Stree Nidhi Profile:

Stree Nidhi Credit Cooperative Federation Ltd is an apex society at State Level registered under State Cooperative Societies Act'1964 with its registered office located in Hyderabad. Stree Nidhi is promoted jointly by the Govt. of Telangana and federations of SHGs and commenced operations from 06.10.2011. Stree Nidhi is looking for eligible professionals from reputed institutions and experienced VRS/Retired Banking Professionals. The posts that are being notified in this notification are for Head Office in Hyderabad. However, the Management reserves the right of transferring any of its employees to any place in the state of Telangana subject to administrative exigencies.

| Name of the post | No of posts |
|------------------|-------------|
| Zonal Managers | 02 |
| Total: | 02 |

The nature of job profile of all the above posts are given in Annexure I. The details of eligibility criteria viz. age, qualifications, experience and other requirements are given below:

1. Eligibility Criteria: (As on 31.03.2018)

| Post Name | Consultant (Zonal Manager) |
|----------------|---|
| Vacancies | 02 |
| Qualifications | Post Graduate and Preference will be given to MBA/PGDBM in Finance/ Commerce /Graduate in Agriculture/Veterinary from a recognized University, preferably with CAIIB. |
| Age | 40 to 61 years. |
| Experience | Min. 15 years of experience in Bank/Financial Institution. Preference will be given to candidates possessing experience in working in livelihood promotion organization, handling business development services and monitoring team in credit operations. Experience in dealing with financial portfolio, |

| | |
|---------------------|--|
| | coordinating with line departments. Experience in SHG financing and rural banking etc., experience in credit / recovery / NPA management is essential. |
| Requirements | <ul style="list-style-type: none"> • Knowledge in functioning of SHGs and their Federations (MS/TLF/VO/SLFs). • Must be willing to tour 20 days in a month as they will be in charge of 3-5 districts. • Must have computer knowledge, proficiency in MS- Office. • They must know Telugu and have good English proficiency, good interpersonal and communication skills, both verbal and written. • Posses Leadership qualities. |
| Posting | Headquarters will be Hyderabad. However, should be willing to work from any District Head Quarter , subject to administrative exigencies. |

2. Salary/Remuneration:

- Consolidated salary/remuneration of Rs. 40,000/- per month. Those posted in the district will be eligible for hired car and DA.

Higher salary can be considered in case of deserving candidates with professional competency and experience.

The selected candidates' service conditions are governed by HR policy of Stree Nidhi. There will be a regular performance review and Stree Nidhi has discretion to terminate his/her services if the performance is not found satisfactory.

Candidates to note that this is not a Government Job and will be on contract basis and is not permanent. The selected candidates will be on contract basis for one year and it will be renewed further if performance is satisfactory.

3. **Selection Procedure:**

- a) The eligible candidates will be called for personal interview in ratio of 1:5 and decision of Stree Nidhi in this regard shall be final.
- b) Those selected for the above posts have to join within 15 days from the date of issue of letter of offer.

4. **Submission of Applications:**

Eligible candidates have to download the Application Form given in **Annexure-II** from Stree Nidhi and SERP websites i.e. www.streenidhi.telangana.gov.in; www.serp.telangana.gov.in; Last date of receipt of application is 30.06.2018. The application form should be as per the proforma enclosed. No application shall be entertained after the stipulated date. Incomplete application forms will be rejected.

Address the application, super scribing the Post Name and Post Code for which he/she is applying for **Specify Post Name** as "Application for the post of Consultant (Zonal Manager) to be sent to the following address by post or in person.

Office Address:

The Managing Director,
Stree Nidhi Credit Cooperative Federation Ltd,
502, 5th Floor, # 5-10-192, Hermitage Office Complex,
Hill Fort Road, Adarsh Nagar,
Hyderabad-500 004

5. General Instructions:

- a) Fill-in the online application form which is available in the below mentioned websites:
www.streenidhi.telangana.gov.in; www.serp.telangana.gov.in;
- b) While applying for the post, the applicant should ensure that he/she fulfills the prescribed eligibility norms and the particulars furnished are correct in all respects. In case if it is detected at any stage that a candidate does not fulfill the eligibility conditions or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her appointment will automatically stands cancelled. Candidates with criminal background/ disciplinary proceedings are not eligible to apply.
- c) The candidate must be a native of Telangana state only.
- d) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on them any right to be called for personal interview.
- e) In case of suitable and deserving cases, any of the requirements, including age and conditions of eligibility mentioned above, may be relaxed at the discretion of the Managing Director of Stree Nidhi.
- f) Candidates must submit only one application for one post. Applications must be submitted in prescribed word document format which can be down loaded from Stree Nidhi website mentioned above, otherwise liable for rejection. Candidates must fill in details in the format either by typing or by filling the details with Black/Blue ball point pen, clearly and legibly.
- g) Those Candidates who have already attended the interview earlier on 2 occasions and not selected, and who do not have knowledge in Telugu need not apply again.
- h) The Managing Director, Stree Nidhi reserves the right to keep in abeyance or cancel the recruitment at any point of time without assigning any reason.
- i) Legal disputes, if any, will be entertained within the jurisdiction of Hyderabad only.
- j) **Canvassing, recommending and influencing in any form will be treated as disqualification.**



[Handwritten Signature]

DGM (Admin)

Job Profile: Roles and Responsibilities of Zonal Manager

| Post Name | Zonal Manager |
|---------------------|---|
| Monitoring | <ul style="list-style-type: none">✓ Monitor and extend required guidance and support to Regional Managers/Chief Manager/Managers/Assistant Managers placed in the allotted Districts.✓ Day to day monitoring of MIS/Reports and follow up with concerned staff for achieving the desired performance.✓ Liaison with DRDA/MEPMA and other line departments as required✓ Implement Stree Nidhi activities. |
| Credit Flow: | <ul style="list-style-type: none">✓ Ensure Credit flow to the needy members of SHGs as per Credit policy of Stree Nidhi✓ Implementation of Project lending, financing Former Producers Organisations (FPOs), Former Producers Groups (FPGs)✓ Focus on livelihoods financing of poor. |
| Repayment: | <ul style="list-style-type: none">✓ Close monitoring of performance in repayment to ensure rate above 98%✓ Devise and implement strategies to ensure prompt repayment and prevent addition of NPAs.✓ To ensure participation of community at all level |
| Deposits: | <ul style="list-style-type: none">✓ Mobilization of savings from SHGs and their federations✓ Ensuring proper loan documentation and safe custody of same. |
| Trainings: | <ul style="list-style-type: none">✓ To Organize training programmes on Stree Nidhi activities to community and staff. |
| Financial Inclusion | <ul style="list-style-type: none">✓ Ensure proper functioning of BC points and improve the business on a sustainable basis. |
| Others: | <ul style="list-style-type: none">✓ Implementation of strategies so as to achieve the corporate objectives of Stree Nidhi.✓ Participate in District level/Mandal/Town level/VO/SLF level meetings✓ Any other works entrusted from time to time. |

Stree Nidhi Credit Co-Operative Federation Ltd, Telangana

Application Form

Post Applied for:

Zonal Manager

1. Name of Applicant: _____(as per SSC Certificate)
2. Surname: _____
3. Father's Name: _____
4. Gender: _____ (Male/Female)
5. Date of Birth (DD/MM/YYYY) (as per SSC certificate): _____ Age as on 31.03.2018: _____ (Yrs)
6. Marital Status: _____ (Married/Unmarried)
7. Native District: _____(in case of married women, husband's district)
8. Social Category: _____ (BC-A/B/C/D/SC/ST/Minority/OC)
9. Aadhaar Number: _____
10. In case of Differently Abled Person (Certificate to be enclosed):
Type of Disability: _____ **Percentage:** _____
11. Permanent Residential Address:
 - House No: _____ Village: _____
 - Post: _____ Mandal: _____
 - District: _____ Pin Code No: _____
12. Address for Correspondence:
 - House No: _____ Village: _____
 - Post: _____ Mandal: _____
 - District: _____ Pin Code No: _____
13. e-mail ID: _____
14. Contact Mobile number: _____
15. Alternate Contact Mobile number: _____
16. Name of organisation last worked and designation: _____

Affix
recent Passport
Size Colour
Photograph

17. Education Qualification (in descending order up to SSC):

| Degree/ Diploma Certificate | Year of passing | Name of College/Institution | Board/ university/ Institution | Subjects/ Specialisation | % of Marks |
|-----------------------------------|--------------------|--------------------------------|--------------------------------------|-----------------------------|---------------|
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(Computer Proficiency Certificate, if any, a copy to be enclosed)

18. Work Experience in Years _____ (latest first) if needed a separate sheet may be enclosed.

| S. No | Name of the Organization | Designation | Tenure | | | Job profile | Gross Salary Drawn (per month in Rs.) | Major Achievement if any |
|-------|--------------------------|-------------|-------------|-----------|--------------|-------------|---------------------------------------|--------------------------|
| | | | From (date) | To (date) | No. of Years | | | |
| | | | | | | | | |
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19. Languages Known (Yes/No):

| Language | Read | Write | Speak |
|----------|------|-------|-------|
| Telugu | | | |
| English | | | |
| Hindi | | | |

20. Any other information candidate may like to furnish about experience (not more than 100 words)

21. References of Two persons not related to the family of the candidate:

| Name | Designation and Organization | Address with contact number |
|------|------------------------------|-----------------------------|
| | | |
| | | |

I hereby declare that all the statements made in this application form and enclosures are true and correct to the best of my knowledge and belief. I further undertake that if any information is found to be contrary to the above, I am liable for disqualification for the post applied for.

Date:

Place:

Signature of the Candidate